

**Office of State Chief Commissioner
Bharat Scout and Guide, Uttar Pradesh
Gole Market, Mahanagar, Lucknow**

Website: www.bsgup.org
Email ID: upscoutsguides@yahoo.com

TENDER NO. : BSGUP-SHQ/NJ/CW/2025-26/04

Dated: 06.08.2025

TENDER NOTICE

Tender Notice for Engagement of a Catering Services Firm/Agency for Providing Food during 19th National Jamboree of the Bharat Scouts and Guides scheduled to be held from 23rd to 29th November, 2025 at Defence Expo Ground, Vrindavan Awas Yojana, Sector-15, Lucknow, Uttar Pradesh

Office of the State Chief Commissioner, Bharat Scout and Guide, Uttar Pradesh (BSGUP), Lucknow, intends to engage the services of a Catering Services Firm/Agency for execution of the following works and related activities:

S.N.	Name of Work	Estimated Tentative Cost (Rs. In Lakhs)	Bid processing Fees (In Rs.) (Non-refundable)	Time of Completion (In Days)	Bid Security (EMD) (Rs. In Lakhs)
1.	Engagement of a Catering Services Firm/Agency from 22 nd to 29 th November, 2025 during the period of 19 th National Jamboree	Rs. 140 Lakhs	Rs. 1000+GST	15 to 30 Days	Rs. 2.8 Lakhs

Scheduled of Time Lines for Bid Process

1.	Date of downloading of bid document/ corrigendum/ amendments, if any:	06.08.2025 17:00 PM Till 23.08.2025 12:00 PM
2.	Last Date and Time for receipt of bids along with EMD in the form of DD:	28.08.2025 13:00 PM
3.	Date and Time of Opening of Technical Bids:	28.08.2025 15:00 PM
4.	Date and Time of Finalization and display of Technical Bid:	29.08.2025 16:00 PM
6.	Date and Time of Opening of Financial Bid:	30.08.2025 13:00 PM
8.	Date of execution of Agreement and Date of Award of Work Order (WO):	05.09.2025

Instructions:

1. The information and instructions for bidders posted on the website www.bsgup.org shall form part of the bid document;
2. The bidders are advised to physically visit the site of the proposed Jamboree, prior to commencement of bidding process for better understanding of the entire concept. The Layout of the site is enclosed herewith;
3. The prospective bidder must read the terms and conditions of bidding document carefully and must submit the bid only upon fulfilment of eligibility criteria and being in possession of all valid documents;
4. All the information/ corrigendum/ addendum related to the project shall be published on the website: www.bsgup.org. The BSGUP shall have the right to reject the bid partially or fully without assigning any reason whatsoever. The decision of the BSGUP shall be final and binding;
5. The bid document consisting of specifications, the schedule of tentative quantities of various items to be executed and the set of terms and conditions of the bidder to be complied with and other necessary documents can be seen and downloaded from the website: www.bsgup.org;
6. Earnest Money should be paid by Demand Draft (in original) in favour of Secretary, Bharat Scout and Guide, Uttar Pradesh, Lucknow, along with a hard copy at the website: www.bsgup.org, failing which, the bid shall be liable to be rejected;
7. The bids are to be submitted only in physical mode, in original, and the type of bids shall be unconditional;
8. **Joint Venture/ Consortium/ Association of Bidders and the process of Alternate Bids is NOT ALLOWED;**
9. The language of the bid documents shall be in ENGLISH;
10. The Bid Evaluation Criteria (Selection Method) as per Potential Assessment Bid, shall be Financially overall L1 (lowest);
11. An Affidavit (Stamp Paper of Rs.100/- denomination) needs to be submitted affirming about non registration of any criminal case against the bidder or its bidding firm and not having been Black Listed by Government or Semi- Government agency (as per Annexure-2).
12. Additional Security will be payable according to G.O. No.622/23-12-2012-2 Audit/08 T.C.-2 Dated 08.06.2012, for unbalanced bids;
13. The bidder shall submit performance security @ 5% of the total bid value in the form of either a Demand Draft or a Bank Guarantee in favour of Secretary, BSGUP;
14. All rates are inclusive of Bidder's Profit, T&P and all taxes etc. except GST. The GST shall be payable as per latest rules. The bidder must have registered for GST purposes.
15. Sub-contracting will not be allowed.
16. The safety and security of the personnel or the members of the team of the Bidder and their insurance shall be the responsibility of the bidder;
17. The BSGUP shall have the authority to relax any bidding condition in the interest of the Jamboree
18. **INSTRUCTIONS TO BIDDER FOR TENDERING PROCESS**
The bidding process for this tender will be completed through Tender in physical mode. The tender document can be downloaded free of cost from the Website: www.bsgup.org.

The Bidders must submit (in physical mode only) all the required documents (which would form the technical proposal) along with the Financial Proposal Submission Form (BOQ) in the prescribed format.

The cost of tender document and the EMD has to be submitted through Demand Draft only drawn in favour of State Secretary, Uttar Pradesh Bharat Scout and Guide, Lucknow.

The bidding process comprises of two envelope system. The technical and the financial bid shall be kept in two separate envelopes and shall clearly bear the Technical Bid or the Financial Bid. Each envelope shall also bear "APPLICATION FOR QUALIFICATION FOR CATERING FIRM/AGENCY". Both envelopes shall be kept in one big envelope containing Technical and Financial bids and this envelope shall be submitted at the address given herein below.

- The Technical Bids will be opened at the below address:

Office of State Chief Commissioner

Bharat Scout and Guide, Uttar Pradesh

Gole Market, Mahanagar, Lucknow

Website: www.bsgup.org

Email ID: upscoutsguides@yahoo.com

- If the envelopes are not sealed and marked as instructed above, BSGUP assumes no responsibility for the misplacement or premature opening of the contents of the Application and consequent losses, if any, suffered by the Bidder.
- Applications submitted by e-mail shall not be entertained and shall be rejected.

19. ELIGIBILITY CRITERIA FOR SUBMITTING TECHNICAL BID:

Bidders must read carefully the conditions of eligibility (the “Conditions of Eligibility”) provided herein. Proposals of only those Bidders who satisfy the Conditions of Eligibility will be considered for opening the financial bid.

To be eligible the Bidder shall fulfill the following Minimum Eligibility Criteria:

Criteria	Requirements	Yes/No	Documentary Evidence to be attached
Legal Entity	The bidder may be a single Business Entity for the purpose of this invitation for RFP document. A Business Entity shall mean a company registered in India under the Companies Act, 1956 or 2013 or a Partnership Firm registered under the Limited Liability Partnership Act of 2008 or Indian Partnership Act, 1932. The agency should have a track record of providing similar catering services for at least a period of 5 years on the date of issue of this tender notice.		Certificate of Registration/Incorporation (s) and Memorandum of Understanding (MOU)/Articles of Association (AOA).
Financial Capacity	The bidder should have a minimum annual turnover of ₹ 1 Crore during last five years.		Certificate from statutory auditor/audited financial statements for the five previous financial years.
Bidder Experience	The bidders must have undertaken and delivered at least 1 Project of Catering Services with similar scope of work in Central/State Government/PSUs/Trust/Registered Society for providing food for at least 3000 persons for at least 07 days during last five years.		Work Order/LOA and Completion certificate.
Declaration	The Bidder should not have been blacklisted/barred by the Central Government/any State Government/any public sector undertaking/ any Registered Society/Trust, as the case may be, from participating in any similar project during last five years.		Self-Attested Undertaking/Declaration

Note - Joint Venture/ Consortium/ Association of Bidders and the process of Alternate Bids is NOT ALLOWED; All documents relating to fulfillment of eligibility criteria shall form part of the technical bid and shall be kept in a separate envelope as per the instruction given in at Sl. No. 18.

20. Selection of Bidder

- a) The financial bid of only those bidders will be opened who qualify the minimum eligibility criteria as given at Sl. No. 19. At the discretion of the BSGUP, financial bid may be opened in case of a single technical bidder also;
- b) The proposal with the lowest financial quote shall be declared L1 Bidder and shall be selected.
- c) In case of a tie between two or more bidders (i.e., equal quote in financial bid), the bidder will be selected on the basis of negotiation in terms of financial bid.
- d) Negotiation
BSGUP shall have right to call or to negotiate with L-1, if required.
- e) Advance Payment: - An advance payment to the extent of 25% of the bid amount may be given against deposition of bank guarantee of the same amount.
- f) The selected L-1 will be required to enter into a contract agreement with the BSGUP to provide the envisaged services described in the BoQ.
- g) The bid submitted shall become invalid in the following cases:
 - (i) The bidder does not submit all the documents (including GST registration) as stipulated in the bid document
 - (ii) If a bidder quotes NIL rates against each item in 'Item Rate Tender' or does not quote any percentage about/ below on the total amount of the tender
 - (iii) If the bid documents are not duly filled and incomplete.

21. All papers of technical and financial bids must be signed by the authorized signatory after bidding agency.

Sd/-
Secretary,
Bharat Scout and Guide
Uttar Pradesh, Lucknow

Financial Bid

The Bidder shall submit in a separate envelope his financial bid quoting per person rate as per the attached Bill of Quantity (BoQ) given below:

Sl. No.	Type of Menu	Tentative Quantity	Rate per Person without GST
01.	Menu-A	1000 – 1200	
02.	Menu-B	800 – 1000	
03.	Menu-C	1200 – 1500	

Note: -

1. The details of menus is attached at **Annexure-1** (Specific menu items in each category shall be decided by the food committee).
2. The payment shall be made as per the actual numbers of persons taking the benefit of catering.

(Signature of Authorised Signatory)

Name :

Date :

ANNEXURE-1

MENU-A

MENU FOR OVERSEAS PARTICIPANTS FROM 22ND TO 29TH NOVEMBER, 2025 DURING THE PERIOD OF 19TH NATIONAL JAMBOREE

A. Breakfast: - Time 07:00 AM to 08:00 AM

1. Common Items Every Day: -

Toast/Bread, Butter, Jam, Corn Flakes/Porridge, Milk (Hot & Cold), Fruits, Tea & Coffee, Boiled Eggs/Omelettes

2. Variable Items Each Day from the following list (different for each day): -

Puri Sabji Idli Sambhar with Coconut Chutney, Stuffed Aloo Paratha with Curd/Yogurt, Upma with Coconut Chutney, Pongal with Coconut Chutney, Chhole Bhature, Namkeen Semiya (Spicy Vermicelli)/Poha

B. Lunch: - Time 01:00 to 02:00 PM

Common Items Every Day: -

- Green Salad
- Dahi Bada
 - Yogurt/Raita (different each day)
 - Rice/Pulao
 - 01 Dal/Kadhi/Rajma/Chhole
 - 01 Seasonable Vegetables (different on each day)
 - Pickles
 - Assorted Breads

C. Evening Tea: - Time 04:00 PM to 04:30 PM

- Biscuits/Cookies
- Tea & Coffee

D. Dinner: - Time 07:30 PM to 09:00 PM

- Vegetarian Soup
- Green Salad
- 01 Dal/Kadhi/Rajma/Chhole
- 01 Seasonable Vegetables/Paneer dish (different on each day)
- 01 non-vegetarian dishes (different on each day)
- Pickles
- Rice/Pulao
- Papad
- 01 Sweet (different on each day)
- Assorted Breads

MENU-B

MENU FOR VIP'S/NHQ OFFICERS /SHQ OFFICERS FROM 22ND TO 29TH NOVEMBER, 2025 DURING THE PERIOD OF 19TH NATIONAL JAMBOREE

A. Breakfast: - Time 07:00 AM to 08:00 AM

1. Common Items Every Day: -

Toast/Bread, Butter, Jam, Corn Flakes/Porridge, Milk (Hot & Cold), Fruits, Tea & Coffee, Boiled Eggs/Omelettes

2. Variable Items Each Day from the following list (different for each day): -

Puri Sabji, Idli Sambhar with Coconut Chutney, Stuffed Aloo Paratha with Curd/Yogurt, Upma with Coconut Chutney, Pongal with Coconut Chutney, Chhole Bhature, Namkeen Semiya (Spicy Vermicelli)/Poha

B. Lunch: - Time 01:00 to 02:00 PM

Common Items Every Day: -

- 02 Salad (Green + 01)
- Dahi Bada
- Yogurt/Raita (different each day)
- Rice/Pulao
- 01 Dal/Kadhi/Rajma/Chhole
- 01 Seasonable Vegetables (different on each day)
- Pickles
- Assorted Breads

C. Evening Tea: - Time 04:00 PM to 04:30 PM

- Biscuits/Cookies
- Tea & Coffee

D. Dinner: - Time 07:30 PM to 09:00 PM

- Vegetarian Soup
- Green Salad
- 01 Dal/Kadhi/Rajma/Chhole
- 01 Seasonable Vegetables (different on each day)
- 01 Paneer/Kofta dishes (different on each day)
- Pickles
- Rice/Pulao
- Papad
- 01 Sweet (different on each day)
- Assorted Breads

MENU-C

MENU FOR SERVICE ROVERS/RANGERS FROM 22ND TO 29TH NOVEMBER, 2025 DURING THE PERIOD OF 19TH NATIONAL JAMBOREE

A. Breakfast: - Time 07:00 AM to 08:00 AM

1. Common Items Every Day: -

Toast/Bread, Butter, Jam, Fruits, Tea & Coffee, Boiled Eggs/Omelettes

2. Variable Items Each Day from the following list (different for each day): -

Puri Sabji, Idli Sambhar with Coconut Chutney, Stuffed Aloo Paratha with Curd/Yogurt, Upma with Coconut Chutney, Pongal with Coconut Chutney, Chhole Bhature, Namkeen Semiya (Spicy Vermicelli)/Poha

B. Lunch: - Time 01:00 to 02:00 PM

Daily Menu

- Green Salad
- Raita
- Rice/Pulao
- 01 Dal/Kadhi/Rajma/Chhole
- 01 Seasonable Vegetables (different on each day)
- Pickles
- Assorted Breads

C. Evening Tea: - Time 04:00 PM to 04:30 PM

- Biscuits/Cookies
- Tea & Coffee
- Matthery/Samosa/Pakora/Cutlet/Aloo Bonda, Chutney (different on each day)
-

D. Dinner: - Time 07:30 PM to 09:00 PM

- Green Salad
- 01 Dal/Kadhi/Rajma/Chhole
- 01 Seasonable Vegetables/Paneer/Kofta (different on each day)
- Pickles
- Rice/Pulao
- Papad
- 01 Sweet (different on each day)
- Assorted Breads

**DECLARATION FOR NOT BEING BARRED/ BLACKLISTED BY THE GOVERNMENT/ SEMI-
GOVERNMENT/ PUBLIC SECTOR, ETC.**

(To be printed on Bidder's Letter Head)

Sir/Madam,

This is to certify that our Company / LLP / Partnership /Proprietorship Firm <Please delete whichever is not applicable> intends to submit a proposal in response to RFP for Selection of a Catering Firm/Agency. We declare that our Company / LLP / Partnership/ Proprietorship Firm <Please delete whichever is not applicable> has not been blacklisted by any Central / State Government Department/ Public Sector Undertaking in last 05 years. We also declare that no criminal case is pending against us in any Court of India.

Sincerely,

(Signature of the Authorized Person)

Name:

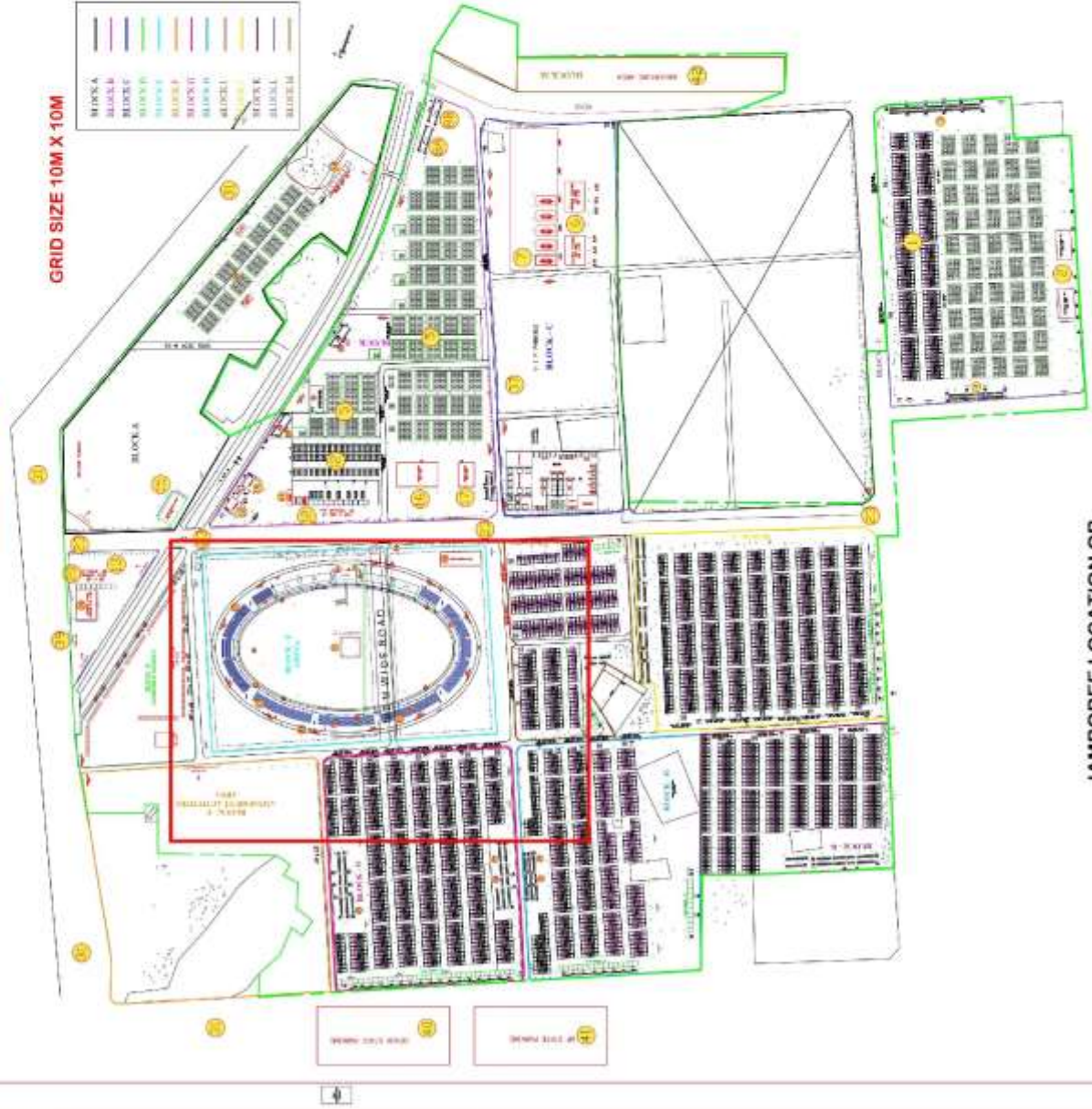
Designation:

"VIKSI YUVA, VIKSI BHARAT"
GRAND FINALE OF THE DIAMOND JUBILEE JAMBOREE AND
19TH NATIONAL JAMBOREE
23rd - 29th NOVEMBER, 2025

THE BHARAT SCOUTS AND GUIDES

VENUE - DEFENCE EXPO GROUND, SECTOR 15, VRINDAVAN YOUNA, LUCKNOW, UTTAR PRADESH.

JAMBOREE MAP



- 1 SCOUTS GUIDES SUB CAMP
- 2 KITCHEN & DINING FOR SCOUTS GUIDES - 240 x 80' - 2 Nos
- 3 BATHROOM FOR SCOUTS
- 4 BATHROOM FOR GUIDES
- 5 STAFF & OVERSEAS SUB CAMP
- 6 CENTRAL MESS - 120 x 80' - 2 Nos
- 7 OVERSEAS KITCHEN & DINING - 80 x 40' - 5 Nos
- 8 WASH ROOM FOR STAFF - A FOR MALE, B FOR FEMALE
- 9 WASH ROOM FOR OVERSEAS - A FOR MALE, B FOR FEMALE
- 10 CENTER STAGE
- 11 ROSTRUM (STAGE)
- 12 VIP OFFICES & RESIDENCE
- 13 ADMIN DESK
- 14 DIAMOND JUBILEE EXHIBITION CENTER
- 15 UTTAR PRADESH EXPO - 120 x 60' - 1 No
- 16 MEETING HALL 1 (BIG) - 100 x 166' - 1 No
- 17 MEETING HALL 2 (SMALL) - 100 x 66' - 1 No
- 18 HOSPITAL SCOUTS
- 19 HOSPITAL GUIDES
- 20 HELP DESK
- 21 PARTICIPANTS GALLERY
- 22 STATE EXHIBITIONS
- 23 MAIN ROAD
- 24 VIP GALLERY
- 25 WATER ADVENTURE AREA
- 26 TRANSFORMER
- 27 WATER LINE
- 28 CENTRAL STORE - 120 x 80' - 1 No
- 29 WASH ROOM FOR SCOUTS
- 30 WASH ROOM FOR GUIDES
- 31 ROAD FOR TRANSPORTATION
- 32 OVERSEAS CAFETERIA
- 33 RING ROAD
- 34 PARADE ROAD
- 35 GOVT. STAFF ACCOMMODATION
- 36 GOVT. DEPT. OFFICES
- 37 VIP PARKING AREA
- 38 VVIP PARKING AREA
- 39 VISITOR PARKING AREA
- 40 OTHER STATE PARKING AREA
- 41 UP STATE PARKING AREA
- 42 ADVENTURE AREA

JAMBOREE LOCATION QR