

BHARAT SCOUT AND GUIDE

UTTAR PRADESH



**BYE LAWS
OF
DISTRICT ASSOCIATION**

DISTRICT ASSOCIATIONS

Rules/Bye Laws

The following rules/bye laws shall be applicable to the District Association as amended from time to time by the Uttar Pradesh, Bharat Scouts and Guides (State Association).

1. There shall be a District Association in each Revenue District. The University will be treated as District Association for Rovers and Rangers.
2. The District Association shall be registered with the State Association and on such registration, the State Association shall issue a charter signed by the State Chief Commissioner and the State Secretary. By virtue of such a Charter the District Association shall function as such.
3. The District Association shall confirm and adhere to the Aims, Rules, Policies, and Organisation of the Uttar Pradesh, Bharat Scouts and Guides. The District Association shall work as per the priorities of the State in achieving the National and State Targets.
4. The District Association shall pay such Annual Registration Fee and such Annual Individual Registration Fee as may be fixed by the State Executive Committee from time to time. The payment shall be accompanied by the census figures and audited statement of accounts of the district. In default of this and of any such other payment within a period of twelve months after the closure of the financial year of which the fees/payments are due, the office bearers and elected representatives of the District Association in the State Council and in the State Executive Committee shall not be entitled to attend, participate, vote at or stand for any election held for State Council and the State Executive Committee till such dues are paid and a No Objection Certificate is issued by the State Chief Commissioner.

5. Membership: The Membership of the District Association is open to citizens of India residing in the district who subscribe to the Fundamentals of the Uttar Pradesh Bharat Scout and Guide which include Purpose, Principles, the Methods, the Promise and the Law.

Provided, a citizen of any other nationality residing for the time being in India may be admitted as a member on the recommendation of the District Chief Commissioner and with the approval of the State Chief Commissioner. Provided, further, that such person pledges to abide by the Scout or Guide Promise as hereunder:

“On my honour I promise that I will do my best to do my duty to God* and India to help other people and to obey the Scout or Guide Law.

Note: 14 *The word "Dharma" may be substituted for the word 'God' if so desired.

6. The Members of the District Association shall consist of:

(6.1) General Members

(6.1.1) Ordinary Members – Those who are admitted as such by the District Executive Committee and who have paid the ordinary membership fees as prescribed.

(6.1.2) Cub/Bulbul; Scouts/Guides; Rovers/Rangers

Note: All the Cubs, Bulbuls, Scouts, Guides, Rovers, Rangers, Venture Club Members shall be treated as Scout/Guide under training and shall not be treated as Member of the District Association.

(6.2) Life Members - Those who are admitted as such by the District Executive Committee and who have paid Life Membership Fee as prescribed.

(6.3) Special Members - Those who are admitted as such by the District Executive Committee for their meritorious

Contribution to the movement.

(6.4) Adult Leaders/Volunteers

(6.4.1) Adult Resources

(6.4.2) Scouters, Guiders

(6.4.3) Trainers who hold valid honorably charge

(6.5) Office Bearers

(6.5.1) Commissioners who hold valid warrants and

(6.5.2) Other Functionaries

7. Termination of Membership:

(7.1) If any member is convicted by the Court in a criminal offence.

(7.2) If any member is found guilty of criminal offence, involving moral turpitude, his/her membership shall be terminated and any award/privilege shall be withdrawn.

(7.3) If any member of any unit/ association/ district council or state council/ national council while supporting any other Organization is found indulging in activities detrimental to the interests of the movement or bring disrepute to the organization by way of writings in publications/media or confirmed propaganda against the interests of the movement/organization shall be liable to be terminated from the organization.

(7.4) If any member of the Bharat Scouts & Guides is found to be a member of any parallel organization working in the name of Scouting and Guiding or is found aiding and abetting the activities of such an organization, his/her membership of the Bharat Scouts and Guides shall be terminated.

(7.5) If the member or office bearer of any association or council violates any provision(s) of the Code of Conduct as approved and revised periodically by the State Association

(7.6) If any member fails to deposit the prescribed membership fee for two consecutive terms.

(7.7) If a member resigns.

(7.8) Before taking decision of terminating the membership of any member except in matters of sub clause (7.7), he shall be given an opportunity of hearing.

Note: In case of termination of membership, any award/privileges given to such member shall stand withdrawn.

8. District Council :

The District Council shall consist of:

(8.1) The President.

(8.2) One or more, but not more than six Vice Presidents

(8.3) District Chief Commissioner.

(8.4) Assistant State Commissioner in charge of the District.

(8.5) District Commissioners of Cub, Scout, Rover and Adult Resources.

(8.6) District Commissioner of Bulbul, Guide, Ranger and Adult Resources.

(8.7) District Commissioners(Headquarters).

(8.8) Assistant State Organising Commissioner of Scouts and Guides of the Division.

(8.9) District Treasurer.

(8.10) District Secretary.

(8.11) Joint District Secretary.

(8.12) All Assistant District Commissioners of Scouts and Guides

(8.13) District Organising Commissioner of Scouts

- (8.14) District Organising Commissioner of Guides**
- (8.15) District Training Commissioner of Scouts**
- (8.16) District Training Commissioner of Guides**
- (8.17) Leader Trainers of Scouts residing in the District**
- (8.18) Leader Trainers of Guides residing in the District**
- (8.19) Assistant Leader Trainers of Scouts residing in the District**
- (8.20) Assistant Leader Trainers of Guides residing in the District**
- (8.21) All the Local Association Secretaries and Jt. Secretaries**
- (8.22) Three representatives of Training Counsellors of Scout Wing**
- (8.23) Three representatives of Training Counsellors of Guide Wing**
- (8.24) All the Group Leaders of Group consisting of all the three sections and having minimum census of 60 members inclusive of Cubs, Scouts, Rovers or Bulbuls, Guides & Rangers as the case may be, if there is no Local Association. In case of Local Association, three Group Scouters and three Group Guiders representing each section shall be the members. Provided, however, no Local Association shall have more than 12 members in all in the District Council.**
- (8.25) Not more than 10 Life Members out of whom at least three shall be women nominated by the of the President on the advice of the District Chief Commissioner at the rate of one for every ten life members.**
- (8.26) The Bharat Scouts and Guides Fellows who are residing within the territorial jurisdiction of the District Association.**

- (8.27) All the National Adult Awardees of the Bharat Scouts and Guides who are residing within the jurisdiction of the District Association.
- (8.28) Two young leaders below the age of 29 years co-opted by the President from among the members of the District Youth Committee on recommendation of District Chief Commissioner, one of whom shall be a woman.

Note: Provided, any member of the District Council who is a member by virtue of office shall cease to be a member of the council when he/she ceases to hold such office.

9. Term of the District Council:

The District Council shall continue for five years from the date of its first meeting in which the new council is constituted.

Provided, the term may be extended under exceptional circumstances, to be specifically recorded in writing, for not more than six months, by the State Chief Commissioner on the recommendation (to be justified in writing) of the District Executive Committee by a simple majority decision at a special meeting of the District Executive Committee where at least 50% members of the Executive Committee are present.

Provided, further, that if any District Association does not hold the meeting of the District Council during the period of its normal duration or extended period, the District Council shall stand dissolved, on the expiry of the normal duration or extended duration, as the case may be, and State Chief Commissioner shall appoint an Administrator to take over the functions of running the affairs of the District Association. All the warranted office bearers of the District Association shall cease to function as such from the date of appointment of the Administrator and their warrants of Appointment will be deemed to have become void. The Administrator so appointed

by the State Chief Commissioner shall convene the District Council meeting with the help of the District Secretary and/ or any other suitable person/persons within ninety days for conducting the election.

10. The Powers and Functions of the District Council :

(10.1) To consider and approve Annual Report and Annual Audited Statement of Accounts including the Annual Balance Sheet and send copies of the same to the State Headquarters immediately after the meeting.

(10.2) To approve the Budget of the District Association.

(10.3) To implement the policies and programmes with regards to training of Scouts and Guides.

(10.4) To uphold and promote the Aims and Object of the Bharat Scouts and Guides and promote co-operation between Local Associations and other organizations with similar Aims and Object in the District in order to achieve the National and State Targets.

(10.5) To collect census and Individual Registration Fees and to send the same to the State Association before 31st March each year.

(10.6) To consider and approve the Annual Programmes.

(10.7) To appoint Auditors and fix their remuneration.

11. Meetings of the District Council:

(11.1) Ordinary Annual Meeting

(11.1.1) The District Council shall ordinarily meet once in every year but not later than 31st July in consultation with the President and with senior Vice President in the absence of the President.

(11.1.2) Notice of such meeting with time, date and place be sent to all members not less than fifteen days before

the date of the meeting and the agenda shall be sent not less than seven days before the date of the meeting. Notice of this meeting shall be sent to State Headquarters for information. Provided further, due to any emergency situation like Covid-19 pandemic, virtual meeting of the District Council can be organised with a 7 days notice.

- (11.1.3) Notice of resolutions duly proposed and seconded and subjects for the consideration of the District Council shall reach the District Secretary not less than 10 days before the date of the meeting; such resolutions and subjects shall be communicated to the members of the District Council not less than five days before the date of the meeting;
- (11.1.4) Quorum for the meeting shall be one-tenth of the total number of members of the District Council;
- (11.1.5) All questions before the District Council shall be decided by a simple majority of votes. In case of equality of votes, the Chairman of the meeting shall have a casting vote in addition to his own vote;
- (11.2) The President shall preside over the meetings of the District Council. In the absence of the President, one of the Vice-Presidents, senior by age, shall preside. In the absence of the President and the Vice Presidents one of the members elected by the District Council shall preside.
- (11.3) **Business to be Transacted at the Ordinary Annual Meeting** At the Ordinary Annual Meeting, the following business shall be transacted:
 - (11.3.1) Confirmation of the Minutes of the previous meeting.
 - (11.3.2) Business Arising.

(11.3.3) Consideration and adoption of the Annual report.

(11.3.4) Consideration and adoption of the Audited Annual Statement of Accounts and Annual Balance Sheet.

(11.3.5) Consideration and approval of the Budget.

(11.3.6) Consideration of the resolutions or subjects of which due notice has been Given.

(11.3.7) Consideration of such matters as have been tabled by the District Executive Committee and included in the Agenda.

(11.3.8) Consideration of matters not included in the Agenda but which are brought before the Council with the permission of the President.

(11.4) Adjourned Ordinary Annual Meeting

If within half an hour after the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned for one hour from the appointed time to be held at the same place and such adjourned meeting, notwithstanding want of quorum, the members present may transact the business tabled for the meeting, but no other business.

(11.5) Special Meeting

(11.5.1) Special meeting of the District Council may be convened either by the District Chief Commissioner or the District Executive Committee in consultation with the President of the District Council for transaction of specified business. Notice of this meeting shall be sent to the State Headquarters for deputing the concerned representatives of the State Association.

(11.5.2) A Special Meeting shall be convened on receipt of a written requisition by at least one fourth of

the members of the District Council for the transaction of the business specified in the requisition.

(11.5.3) Notice of a special meeting with time, date and place and agenda shall be sent to the members not less than 7 days before the meeting.

(11.5.4) The quorum for any special meeting shall be one-fifth of the members or forty members of the District Council.

(11.6) Failure to adhere to the rules in regard to holding of District Council meetings, the State Chief Commissioner may dissolve or take appropriate action as deemed fit.

12. Officers of the District Association:

The Office Bearers and Officers of the District Association shall be:

(12.1) The President

(12.2) One or more, but not more than six Vice Presidents

(12.3) District Chief Commissioner

(12.4) Assistant State Commissioner in charge of the District

(12.5) District Commissioners of Cub, Scout, Rover and Adult Resources

(12.6) District Commissioner of Bulbul, Guide, Ranger and Adult Resources

(12.7) District Commissioners (Headquarters)

(12.8) Assistant State Organising Commissioner of Scouts and Guides of the Division

(12.9) District Treasurer

(12.10) District Secretary

(12.11) Joint District Secretary

(12.12) All Assistant District Commissioners of Scouts and Guides

(12.13) District Organising Commissioner of Scouts

(12.14) District Organising Commissioner of Guides

(12.15) District Training Commissioner of Scouts

(12.16) District Training Commissioner of Guides

(12.17) Leader Trainers of Scouts residing in the District

(12.18) Leader Trainers of Guides residing in the District

(12.19) Assistant Leader Trainers of Scouts residing in the District

(12.20) Assistant Leader Trainers of Guides residing in the District

(12.21) Training Counsellor

(12.22) District Quartermaster

13. **The President:**

(13.1) The District Magistrate of the District shall be the ex officio President of the District Association. In case of the University District, the Vice Chancellor of the University shall be the ex officio President of the university District.

(13.2) The President shall hold office for five years or for the duration of the District council as the case may be. Provided, however, he/she shall continue to hold office until his/her successor is elected.

(13.3) In the event of a vacancy in the office of the President, the Vice President, senior by age, shall act as the President until a new President is elected for the remainder of the term.

(13.4) The President shall preside over the meetings of the

District Council.

(13.5) All appointments to the District Association/offices shall be made under intimation to the President.

14. The Vice President

(14.1) There shall be one or more, but not more than six Vice Presidents out of whom three shall be women.

(14.2) The CDO, DIOS, BSA and the Principal DIET shall be the ex officio Vice Presidents of the District Association. Remaining two Vice Presidents shall be nominated by the President on the recommendation of the District Chief Commissioner and under intimation to the District Council. Provided, if the CDO or DIOS or BSA or Principal DIET is appointed the District Chief Commissioner by the State Chief Commissioner, he shall cease to be the Vice President and another Vice President shall be nominated in his place by the President. Provided further, that out of six at least two Vice President shall be women. Provided further, that the Vice President shall be the member of the State/District Association and he may be a person of repute and expertise or he may be a district level government official who can contribute to the development of the District Association.

(14.3) The Vice President shall hold office for a period of five years or for the duration of the District Council, as the case may be.

(14.4) When the President is not present, one of the Vice-Presidents, senior by age present, may preside over the Ordinary and Special meeting of the District council.

15. The District Chief Commissioner:

(15.1) There shall be a District Chief Commissioner appointed

by the State Chief Commissioner from amongst the members of the State Association/District Association or from amongst the State Government officers residing/posted within the limits of the District. In case of the University District, the District Chief Commissioner shall be appointed by the State Chief Commissioner from amongst the officers of the University on the recommendation of the Vice Chancellor. He shall be a person of repute having leadership qualities who subscribes to the aims, objects and policies of the association, can provide effective leadership to the District Association and contribute to the development of the scouting and guiding in the District.

(15.2) The District Chief Commissioner shall hold office for not more than five years or for the duration of the District Council (as the case may be) at the pleasure of the State Chief Commissioner, provided, however, he/she may be removed by the State Chief Commissioner any time during this period. Provided further, he/she shall continue to hold office until his/her successor is appointed.

(15.3) In the event of a vacancy in the office of the District Chief Commissioner, the District Commissioner senior by service shall act as District Chief Commissioner until new District Chief Commissioner is appointed for the remainder of the term. The newly appointed District Chief Commissioner will be issued a warrant by the State Chief Commissioner soon after the appointment.

16. Functions of the District Chief Commissioner:

(16.1) To preside over all the meeting of the District Executive Committee and such other committees of which he/she is the Chairman.

- (16.2) To recommend to the State Chief Commissioner for the appointment of District Commissioners.
- (16.3) To recommend to the Executive Committee the appointment of District Secretary/Jt. Secretary, Assistant District Secretary, as the case may be.
- (16.4) To sanction expenditure within the budget and in special cases in excess of the budget subject to such limits as may be laid down by the District Executive Committee and subject to ratification by District Executive Committee and District Council at the next meeting.
- (16.5) He shall be the Chief Executive of the District Association and Head of the District Association Office.
- (16.6) He shall be responsible for ensuring the expansion of activities of the Movement within the District and increasing the Census of scouts and guides in the District by ensuring registration of more and more Units and renewal of existing Units.

17. The District Commissioner of Cub, Scout, Rover & Adult Resources and the District Commissioner of Bulbul, Guide, Ranger & Adult Resources:

- (17.1) The four District Commissioners of Cub, Scout, Rover & Adult Resources and four District Commissioners of Bulbul, Guide, Ranger and Adult Resources shall be appointed by the State Chief Commissioner on the recommendation of the District Chief Commissioner.

The State Chief Commissioner shall issue warrant of the District Commissioners for not more than five years or co- terminus with the term of the District Council.

- (17.2) When the office of the District Commissioner falls vacant, the District Chief Commissioner shall

recommend suitable name immediately in accordance with the Rule and till a new District Commissioner is appointed, the District Chief Commissioner will take charge.

(17.3) The District Commissioners shall undergo Commissioners Training organised at State or National level within a period of one year from date of appointment.

18. **Functions of the District Commissioners:**

The District Commissioners in respect of their respective section shall:

(18.1) Work for welfare and progress of the Movement and uphold and promote the Aims and Objects, the Rules and the Bye - Laws of the District Association.

(18.2) Encourage and ensure the formation of Local Associations and secure their registration with the State Association.

(18.3) Encourage and secure that all eligible adult leaders establish their Units and secure the registration with the State Association. They shall ensure registration of new units in the District to increase the Census and renewal of existing Units in their respective sections.

(18.4) Test or arrange to test the wearer of any Proficiency Badge as to his or her knowledge with power to withdraw the Badge if he or she is not up to the mark.

(18.5) Grant permits for camps to the Scouts and Guides for the District.

(18.6) Supervise all camps held in the District.

(18.7) Appoint Training Counsellors on the recommendations of the District Training Commissioner.

(18.8) Be responsible to achieve the National/State Targets

and State priorities with the District

19. The District Commissioners (Headquarters):

The District Commissioners (Headquarters) not more than four for each of the Scout and Guide Wing shall be appointed for the specific purpose by the State Chief Commissioner on the recommendation of the District Chief Commissioner for a period co-terminus with the District Council.

20. The Assistant District Commissioners of Scouts and Guides:

(20.1) The Assistant District Commissioners in the ratio of one for every 15-20 Units in each section with a maximum of twenty and a minimum of three Assistant District Commissioners for each Wing shall be appointed on the recommendation of the District Chief Commissioner for a period of not more than five years at a time by the State Chief Commissioner for specific purpose.

(20.2) The functions of the Assistant District Commissioner shall be to aid and assist concerned District Commissioners in the area of job assigned to them.

21. The District Treasurer:

(21.1) The District Treasurer shall be appointed by the District Chief Commissioner on the recommendation of the District Executive Committee and can be removed by a resolution of the District Executive Committee.

(21.2) The term of the District Treasurer shall be Co-terminous with the term of the District Executive Committee. Provided, however, he/she shall continue to hold office until his/her successor is appointed.

(21.3) In the event of a vacancy in the office of the District Treasurer, a person appointed by the District Chief Commissioner shall perform the functions of the District Treasurer and matter may be brought to the

notice of District Executive Committee in its next meeting.

(21.4) The functions of the District Treasurer shall be:

(21.4.1) To receive and deposit all money on behalf of the District Association and to be responsible to the District Chief Commissioner and the District Council for the proper expenditure and maintenance of funds and accounts of the District Association and to remit all money of the Association in Banks, as decided by the District Executive Committee to the respective accounts.

(21.4.2) To ensure that all payments are made as per financial rules and after approval from the competent authority. He shall be responsible for ensuring financial discipline.

(21.4.3) To arrange for the presentation of the Annual Audited Statement of Accounts and the Annual Balance Sheet of the Association.

(21.4.4) To formulate the Budget for approval of the District Executive Committee and the District Council.

(21.5) The office of the District Treasurer shall not be combined with any other offices in the District Association.

22. The District Secretary, the Joint Secretary and the Assistant Secretary:

(22.1) The District Secretary and the Joint District Secretary, honorary or stipendiary, one of whom shall be a woman, shall be appointed by the District Chief Commissioner in consultation with the District Executive Committee and if stipendiary in accordance

with the Service Rules or the terms and conditions contained in the appointment as the case may be. The Assistant District Secretary, honorary or stipendiary shall be appointed by the District Chief Commissioner in consultation with the District Executive Committee or in accordance with the Service Rules or the terms and conditions contained in the appointment as the case may be for the specific purpose.

- (22.2) All Secretaries shall undergo the Secretaries course organised at state or national level within a year after appointment.
- (22.3) The District Secretary and the Joint District Secretary and Assistant Secretaries, if honorary, shall be appointed for not more than five years at a time co-terminus with the term of the District Council.

23. Functions of the District Secretary, the Joint Secretary and the Assistant Secretary:

- (23.1) The District Secretary and the Joint District Secretary shall be the Secretary and the Joint Secretary of the District Council, the District Executive Committee and all Committees unless otherwise provided.
- (23.2) The District Secretary and the Joint District Secretary shall be responsible for the due and efficient administration of the District Association and monitor the progress in achieving the National/State Targets and priorities of the State.
- (23.3) The District Secretary shall appoint salaried members of the Staff in accordance with the Service Rules subject to the approval of the District Chief Commissioner.
- (23.4) District Secretary shall be in charge of the day to day administration and shall be responsible for the

secretarial work of the District Association.

- (23.5) The District Secretary shall keep and maintain registers, books, papers and records of the District Association.
- (23.6) The District Secretary shall prepare the annual reports and census of Scouts and Guides.
- (23.7) The District Secretary shall be in charge of all the correspondence and communications of the District Association.
- (23.8) The District Secretary shall prepare the agenda for the meeting of the District Council, the District Executive Committee and other Committees in consultation with the President of the Council or the Chairperson of the concerned Committees and issue notices of the meetings. If he/she fails to call meetings of the District Council and District Executive Committee as provided in the Rules, the District Chief Commissioners jointly or separately may issue such notices and hold such meetings and conduct business according to the Agenda.
- (23.9) The District Secretary may advise, aid and assist the Local Association in administrative and concerned matters.
- (23.10) The District Secretary shall be the Editor and Publisher of the official organ and other journal and pamphlets of the District Association unless otherwise provided.
- (23.11) The Joint Secretary shall help and assist the Secretary in all his/her work and in particular he or she is to be responsible for his/her work in respect of the Wing to which he or she belongs.

24. The District Organising Commissioner of Scouts and the District Organising Commissioner of Guides:

District Organising Commissioner of Scouts and District Organising Commissioner of Guides shall be appointed by the State Chief Commissioner in consultation with the District Chief Commissioner. After appointment, District Organising Commissioner shall undergo an Organisers' course organised at State or National level as early as possible as but not later than two years.

25. Functions of the District Organising Commissioner:

- (25.1) To be responsible to the organization of the Movement at the District and Local Level in respect of their respective Wings.
- (25.2) To organize social services at District and Local Levels for their respective Wings.
- (25.3) To organize the District and Local Level Rallies, Seminars in co-ordination with the concerned District Training Commissioner.
- (25.4) To identify needs in relation to Boy/Girl programmes and to advise and help in training activities of Adults.
- (25.5) To plan, direct and supervise the work of the Scouters/ Guiders and concerned Training Counsellors.
- (25.6) To be responsible for the preparation and implementation of the programmes of work and activities in connection with the development, organization and supervision of the respective Wing under the direction of the concerned District Commissioner in achieving the National / State Targets and State Priorities.
- (25.7) To grant permission for Camps for Scouts and Guides as the case may be.

26. The District Training Commissioner of Scouts and the district Training Commissioner of Guides:

One District Training Commissioner for the Scout Wing and another for the Guide Wing shall be appointed by the State Chief Commissioner in consultation with the concerned District Commissioner (Adult Resources) and State Training Commissioner. The District Training Commissioner should be a Leader Trainer or Assistant Leader Trainer. In the absence of the Leader Trainer or the Assistant Leader Trainer in the District, a senior HWB holder may be appointed as District Training Commissioner who shall be deputed for training for ALT/LT as early as possible.

Provided further, in case of non-availability of eligible candidate, the State Chief Commissioner may consider any other trainer or Himalaya Wood Badge holder of the state for such appointment till the eligible person is available.

27. Functions of the District Training Commissioner:

- (27.1) To plan, implement and evaluate Adult Leader Training in the District under the guidance of the State Training Commissioner and in consultation with the concerned District Commissioner (Adult Resources) and be responsible to achieve National/State Targets.
- (27.2) To keep himself/ herself updated and provide opportunities to Unit Leaders for progressive and ongoing Training.
- (27.3) To be responsible for self-training, informal training and formal training up to Basic Courses and offer personal support to promote opportunities for training assignments and studies for further advancement of Unit Leaders.
- (27.4) To recommend to the State Training Commissioner eligible persons for issue of H.W.B. Parchments. in

accordance with provisions made in the Scheme of Training.

(27.5) To recommend to the concern District Commissioner (Adult Resources) suitable persons for appointment as Training Counsellors.

(27.6) To plan, direct and guide Training Counsellors in their work and to coordinate in achieving the National Targets and State Priorities.

28. The Training Counsellors of Scouts and Guides:

Training Counsellors of Scouts and Guides may be appointed by the concerned District Commissioners (Adult Resources) on the recommendation of the District Training Commissioner concerned for a particular area. The Training Counsellor should preferably be a H.W.B. Holder/Senior Scouter/Guider in the ratio of 15 to 20 units of each section.

29. Functions of the Training Counsellors:

(29.1) To be responsible to give personal support, self-training, informal training to the Unit Leaders of the area.

(29.2) To advise, aid and help in the activities of the Units of the area.

(29.3) To help Unit Leaders for their personal development and progress of their units.

(29.4) To report to the concerned Assistant District Commissioner of area.

(29.5) To report to the District Training Commissioner and District Organising Commissioner relating to their areas of work in respect of those units in the area.

(29.6) To help the Unit Leaders in arranging Badge Instructors and Badge Examiners as per the decision taken by the Badge Committee.

30. The District Executive Committee:

The District Executive Committee shall consist of:

- (30.1) The District Chief Commissioner
- (30.2) Assistant State Commissioner in charge of the District
- (30.3) District Commissioners of Cub, Scout, Rover and Adult Resource (Scout)
- (30.4) District Commissioners of Bulbul, Guide, Ranger and Adult Resource (Guide)
- (30.5) District Commissioners (Headquarters)
- (30.6) Assistant State Organising Commissioner of Scouts and Guides of the Division
- (30.7) The District Treasurer
- (30.8) The District Secretary
- (30.9) The Joint District Secretary
- (30.10) All Assistant District Commissioners of Scouts and Guides
- (30.11) The District Organising Commissioner of Scouts
- (30.12) The District Organising Commissioner of Guides
- (30.13) The District Training Commissioner of Scouts
- (30.14) The District Training Commissioner of Guides
- (30.15) Leader Trainers male not more than three residing in the District
- (30.16) Leader Trainers female not more than three residing in the District
- (30.17) Assistant Leader Trainers male not more than three residing in the District
- (30.18) Assistant Leader Trainers female not more than three residing in the District Provided, if no ALT/LT available

in the District, all the HWB holders but not more than six, three each from both the wings shall be nominated by the District Chief Commissioner. In case of absence of HWB holders, the District Chief Commissioner may nominate two Scouters and Two Guiders as the case may be.

NOTE: In case the LTs or ALTs in any wing residing in the district are more than three, the District Chief Commissioner shall nominate maximum three out of them.

- (30.19) One member nominated by the District Chief Commissioner from amongst the Ordinary Members
- (30.20) One member nominated by the District Chief Commissioner from amongst the Life Members
- (30.21) The Chairperson and the co-chairperson of the District Youth Committee
- (30.22) Two members from Community Scouts and Guides may be nominated by the District Chief Commissioner and one of whom shall be a woman

Note: The District Chief Commissioner may invite one or more persons as special invitee for the executive Committee meetings for specific purpose.

31. The Term of the District Executive Committee:

The term of the District Executive Committee shall be co-terminous with the term of the District Council.

Provided, any member of the District Executive committee who is a member by virtue of his/her office shall cease to be a member of the District Executive Committee when he/she ceases to hold such office.

Provided, further, that the District Executive Committee shall have power to act notwithstanding any vacancy in the

membership thereof. The District Chief Commissioner shall be the Chairman of the District Executive Committee and the District Secretary shall be the Secretary of the District Executive Committee.

32. Functions of the district Executive Committee:

Powers and functions of the District Executive Committee shall be:

- (32.1) To form and re-form Local Associations subject to the approval of the State Association.
- (32.2) To secure registration and renewal of Local Associations with the State Association.
- (32.3) To control and administer the funds and properties of the District Association.
- (32.4) To convene the meeting of the District Council.
- (32.5) To recommend to the District Council for consideration, approval and adoption of the Budget, the Annual Audited Statement of Accounts, the Annual Balance Sheet and Annual Report.
- (32.6) To recommend Scouters and Guiders and other in the District for Awards as per Rules.
- (32.7) To initiate and promote all activities necessary for achieving the National and State Targets as per State priorities;
- (32.8) To secure registration of Scout and Guide Groups with the State Association on receipt of applications through proper channel.
- (32.9) To deal with all other matters connected with the District Association.
- (32.10) To collect and submit census and Individual Registration Fees to the State Association before 31st

March every year.

(32.12) To advise and coordinate the programmes and activities of the Local Associations and Groups and enforce observance of the Aims and Objects, Aims, Policy, Rules and Organisation of the Bharat Scouts and Guides.

(32.13) To determine the membership of a person.

(32.14) On the recommendation of the District Chief Commissioner to appoint Trustees of whom State Secretary, District Chief Commissioner, One of the District Commissioners of Scouts and one of the District Commissioner of Guides shall be ex-officio members and three other Trustees from among the members of the District Association, who will hold office for a period of 5 years, in whom shall vest, the whole or part of the properties movable and immovable of the District Association.

(32.15) To recommend name of the Trainers or Scouter/Guider for the State Council if required.

33. Meetings of the District Executive Committee:

(33.1) The District Executive Committee shall meet at least once in every six months and as often as may be decided by the Chairman.

(33.2) The quorum for the meeting of the District Executive Committee shall be six members of whom at least two shall be from the LT/ALT/HWB category as the case be.

(33.3) If within half an hour after the time appointed for the meeting the quorum is not present, the meeting shall stand adjourned for one hour from the appointed time to be held at the same place and at such adjourned meeting, notwithstanding want of quorum, the members present may transact the business tabled for

the meeting but not other business.

- (33.4) Notice of the meeting with time, date and place and the Agenda shall be sent to the members not less than 10 days before the date of the meeting. Notice of this meeting shall be sent to State Headquarters for information and for deputing the concerned representatives of the State Headquarters.

Provided further, due to any emergency situation like Covid-19 pandemic, virtual meeting of the District Executive Committee can be organised with a 3 days' notice.

Provided further that the meeting may be held physically or virtually or by both modes as decided by the district Chief Commissioner.

- (33.5) The District Chief Commissioner shall preside over the meetings of the District Executive Committee. In his/her absence the District Commissioner senior by service shall preside. In the absence of any District Commissioner, one of the members, present and elected by the members present shall preside.

34. The District Badge Committee:

- (34.1) There shall be a District Badge Committee for Scout Wing and a District Badge Committee for the Guide Wing appointed by the District Executive Committee.

- (34.2) The District Badge Committee of Scouts shall consist of District Commissioners of Scout Wing, District Organising Commissioner of Scout and three LT/ALT/HWB holders representing each section as may be nominated by the District Chief Commissioner in consultation with the District Training Commissioner. The District Organising Commissioner shall be the Badge Secretary, and in his absence, one of the members as may be nominated by the Chairperson shall be the Badge Secretary and District

Commissioner senior by experience shall be the Chairperson of the Committee.

(34.3) The District Badge Committee of Guide shall consist of District Commissioners of Guide Wing, District Organising Commissioner of Guide and three LT/ALT/HWB holders representing each section as may be nominated by the District Chief Commissioner in consultation with the District Training Commissioner. The District Organising Commissioner shall be the Badge Secretary, and in his/her absence, one of the members as may be nominated by the chairperson shall be the Badge Secretary and District Commissioner senior by experience shall be the Chairperson of the Committee.

(34.4) The Badge Committee shall ordinarily meet once in every three months and as and when necessary. The meeting will be convened by the Badge Secretary.

35. Functions of the District Badge Committee:

(35.1) To recommend suitable persons as Instructors and Examiners of various Proficiency Badges and Dwitiya, Tritiya and ChaturthaCharan for Cubs; Rajat Pankh, Swarna Pankh and HeerakPankh for Bulbuls; Dwitiya Sopan and Tritiya Sopan for Scouts and Guides; Nipun for Rovers and Rangers Tests in the District.

(35.2) To make necessary arrangements for Training and Testing.

(35.3) To appoint a member of the Badge Committee who would arrange to obtain the badges from the State Headquarters and issue them as per requirements on production of the certificates of the Badge Examiners.

36. The District Finance Committee:

The District Finance Committee shall consist of District Chief Commissioner, District Commissioners, District Treasurer,

District Secretary, Joint District Secretary and four members nominated by the District Chief Commissioner in consultation with the President from among the Experts in the field of finance and accounting.

37. The District Adult Resources Management Committee:

(37.1) There shall be a District Level Adult Resources Management Committee appointed by the District Chief Commissioner to give recommendation periodically to District Council and District Executive Committee about the all-round development and management of Adult Resources in the District.

(37.2) The District Adult Resources Management Committee shall consist of District Commissioners for Cub, Scout, Rovers, Bulbul, Guide & Ranger, Adult Resources, two Assistant District Commissioners, District Organising Commissioner & District Training Commissioner of Scouts and Guides and other members as nominated by the District Chief Commissioner. The senior most DTC (S) or G shall be the Secretary and senior by experience District Commissioner for Adult Resources shall be the Chairperson and other as Co-Chairperson of the Committee.

38. The District Programme Committee:

(38.1) There shall be a District Programme Committee of both the wings chaired by the senior by experience District Commissioner of any section. All the District Commissioners, District Commissioners (Headquarters), ADCs, DOCs, ASOCs and Training Counsellors, Trainers & HWB holders shall be the members. The District Organising Commissioner senior by age shall be the convener of the committee.

(38.2) The District Programme Committee shall meet in the month of July annually to prepare the Targets of the

District Association and the programmes based on the National, State and District Targets as may be fixed by the National/State/District Executive Committee.

- (38.3) The District Programme Committee shall periodically review the programmes to ensure timely completion of the programmes. The Committee shall be responsible for timely achievement of the Targets set by the National, State and District Association.

39. The District Training Committee:

(39.1) There shall be a District Training Committee of both the wings chaired by the District Commissioner for Adult Resources senior by age and other shall be the Co-Chairperson. The District Training Commissioner senior by age shall be the Secretary of the Committee. DTCs, ADCs, Trainers & HWB holders and Training Counsellors shall be the members of the Committee.

(39.2) The District Training Committee shall meet in the month of July to prepare the targets of the District and the Training Programmes based on the National, State and District Targets fixed and approved by the National/State/District Executive Committee.

(39.3) The District Training Committee shall periodically review the training plan and ensure timely completion of the training programs. The Committee shall be responsible for achievements of all targets fixed by the national, State and the District Association.

40. The District Youth Committee:

The District Youth Committee shall consist of representative of Rovers, Rangers & warranted young Adult Leaders registered in the units affiliated through the Local/District Association (two each from a Local Association, one of whom shall be a woman) nominated by the District Chief Commissioner.

provided further, if there is no Local Association, one young representative from each registered unit nominated by the District Chief Commissioner, shall represent his/her Unit in the Committee.

- (40.1) The Chairperson and Co-Chairperson one of whom shall be a woman may be nominated by the District Chief Commissioner.
- (40.2) This Committee shall function co-terminus with District Council.
- (40.3) The Youth Committee shall make recommendations to the District Programme Committee in respect with new and innovative activities to be conducted.
- (40.4) Two of the members from the Youth Committee one of whom shall be a woman, shall be co-opted by the District Chief Commissioner in all the committees where no provision is given in the rules.

Note: The age of members of the Youth Committee shall be between 16 to 29 years.

41. The District Community Development Committee

There shall be a District Community Development Committee. The District Chief Commissioner shall be the Chairman of the Committee. The other members shall include the District Commissioner of Scouts, the District Commissioner of Guides, the District Organising Commissioner of Scouts, the District Organising Commissioner of Guides, District Secretary and four members recommended by the District Executive Committee of whom one shall be a Scouter and one shall be a Guider. The District Secretary shall be the Convenor of the Committee.

42. Function of the District Community Development Committee:

- (42.1) To ensure the ways and means with regard to the

Project Planning and its implementation.

- (42.2) To ensure and provide the resources required for the Community Development Project in the District.
- (42.3) To achieve the National and State Targets related to services based on Govt. Targets.
- (42.4) To ensure participation of District in PMSC and Upa-Rashtrapati Award Competition or any other community development project.

43. Operation of Accounts:

All money received by the District Association shall be kept in an account opened in any Nationalized Schedule Bank. The account shall be operated jointly by the District Chief Commissioner or the Secretary as decided by the President and the Treasurer. All expenditure shall be done after approval from the Competent Authority. The District Chief Commissioner shall be responsible for ensuring financial discipline and complying with the financial rules and regulation as directed by the State Association.

44. Directions of the State Association:

The Association shall be bound by the directions of the State Association failing which the District Association may be superseded and an Administrator may be appointed by the State Chief Commissioner till the constitution of the new District Association. However, an opportunity of hearing shall be provided to the District Association before taking such decision.

45. Amendments in Rules/Bylaws

The State Executive Committee shall be competent to amend/alter these byelaws from time to time keeping in mind the priorities of the State and in the interest of the organization.

VISION 2024

By 2024, The Bharat Scouts and Guides will be a globally visible, consistently growing, self-reliant premium youth movement that is gender balanced, vibrant and responsive to trends.

Providing young people with value-based, attractive and challenging youth programme, through competent leaders, effective communication, optimum use of technology and efficient management.

STRATEGIC PRIORITIES



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